OperationsIP

OIP-SEC-006 · Version 1.0 · Effective 1 December 2026

Secure Development and Change Management

This policy covers how code and database changes are made, reviewed, tested and released.

DOCUMENT	VERSION	EFFECTIVE	OWNER	NEXT REVIEW
OIP-SEC-006	1.0	1 December 2026	Director	December 2027

Policy · Security

Legal and standards basis

- OWASP ASVS and Top 10
- ISO/IEC 27001:2022 Annex A 8.25 to 8.32

1. Rules

- All code is kept in version control. Changes go through review before release
- Business rules that matter for security, such as locked clock times, the user limit and billing fields, are enforced in the database, not only in the app
- Every change is tested on a staging copy before release
- Database changes are made as numbered migrations and checked with automated security checks
- Secrets are never stored in code
- Releases can be rolled back

2. Emergency changes

Urgent security fixes may skip normal scheduling but are still reviewed and recorded within one business day.

3. Ownership of code

All code, designs and documents belong to Filo Cleano Services Pty Ltd. Everyone who works on OperationsIP signs a written agreement assigning their work to the company.

OperationsIP by Filo Cleano Services Pty Ltd · operationsip.com · Printed copies are uncontrolled. The current version is always online.